



Agape Physical Therapy and Sports Rehabilitation

INSURANCE INFORMATION

As a courtesy to our patients, we will verify and file your insurance claim; HOWEVER, we cannot guarantee payment by your insurance company. We strongly suggest that you read your policy manual as it pertains to physical therapy coverage. Many insurance companies have stipulations, such as usual and customary rates (UCR), written referral requirements, limitation to number of therapy visits, limitations to reimbursable amounts per session, deductibles, coinsurance portions, copayments, limits on supplies, etc. Such stipulations should be indicated in your policy manual, if not, we recommend that you contact your insurance company directly.

YOU ARE RESPONSIBLE FOR AMOUNTS NOT COVERED BY YOUR INSURANCE. We have an agreement with YOU, not your insurance company, for receipt of payment. Please be aware of this and plan to make payments accordingly. Benefits will be verified for Workers' Compensation and Automobile Accident Claims; however, this does not guarantee payment. In the event of denial or exhaustion of benefits, this account becomes YOUR RESPONSIBILITY.

CONSENT TO TREATMENT

I understand that I have been referred for rehabilitative treatment and care to Agape Physical Therapy and Sports Rehabilitation. The evaluating therapist will describe for me, my plan of treatment and I understand that I have the right to ask and have any questions answered prior to receiving any treatment, including any risks or alternative treatment plans that have been prescribed by my physician and or recommended by my therapists. By signing this agreement, I consent to have Agape Physical Therapy and Sports Rehabilitation provide treatment and care as prescribed by my physician and/or recommended by my therapist.

ASSIGNMENT OF PAYMENT

I fully understand the payment and billing procedures outlined above. I hereby authorize Agape Physical Therapy and Sports Rehabilitation, their employees, servants and/or agents to furnish my insurance company(s), attorney, or legal representative all information that said parties may request concerning my present illness or injury. I hereby assign Agape Physical Therapy and Sports Rehabilitation, all money to which I am entitled for medical expenses related to the services reported here, but not to exceed my indebtedness to Agape Physical Therapy and Sports Rehabilitation. It is understood that any money received from the above named parties over and above my indebtedness will be refunded to me when my bill is paid in full.

PAYMENT POLICY AND PROCEDURES

- 1. If applicable, you will receive a monthly statement that will show you the status of your account.
2. Payments should be mailed to the address on your statement or to: Agape Physical Therapy PO Box 179/Forest Hill, MD 21050
3. There is a \$25.00 charge for all returned checks.
4. Cancellation policy: We reserve the right to charge a \$25 fee if notice is not given 24 hours in advance of any missed appointment.

I understand that I am financially responsible to Agape Physical Therapy and Sports Rehabilitation for charges not covered by my insurance company. I agree to pay interest at the rate of 1.5% monthly. In the event that my account is placed into collection status, I agree to pay an in-house collection fee of \$75.00, all applicable outside agency collection fees, and/or attorney fees of 33%, plus any applicable court costs.

Patient Name: Birthdate Social Sec.

If patient is under the age of 18-

Mother's Name: Birthdate Social Sec.
Father's Name: Birthdate Social Sec.

We may use this information to verify your identity should you contact us by phone.

Responsible Party's Info./Patient Billing Address (if other than patient) Personal info.-NOT Insurance info
(This does not waive the patient's financial responsibility.)

Full Name: Relationship to patient: Please print legibly
Address: City State Zip
Home Ph#: Cell Ph#: Work#

I certify by my signature that I have read and agreed to this information.

Signature of Patient or Legal Guardian: (SEAL) Date:

Please Printed Name:

Witness: Date:



Physical Therapy & Sports Rehabilitation

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NOTICE OF PATIENT INFORMATION PRIVACY PRACTICES

This notice describes how medical information about you may be used or disclosed and how you can get access to information. Please review it carefully. We are required by law to protect the privacy of your personal health information, provide this notice about our information practices, and follow the information practices that are described herein.

USES AND DISCLOSURES OF HEALTH AND PERSONAL INFORMATION

Agape Physical Therapy and Sports Rehabilitation uses your personal health information for treatment, discussing treatment with your doctor, obtaining payment for treatment, conducting internal administrative activities and evaluating quality of care that we provide. For example, we may use your personal health information to contact you to provide appointment reminders, or information about treatment alternatives or other health related benefits that could be of interest to you. We disclose your personal health information to our billing department.

Agape Physical Therapy and Sports Rehabilitation may use or disclose your personal health information without prior authorization for public health purposes, for auditing purposes, for research studies and for emergencies. We also provide information when required by law.

In any other situation, the policy of Agape Physical Therapy and Sports Rehabilitation is to obtain your written authorization before disclosing your personal information. If you provide us with a written authorization to release your information for any reason, you may later revoke that authorization to stop future disclosures at any time.

Agape Physical Therapy and Sports Rehabilitation may change its policy at any time. When changes are made, a new Notice of Patient Information Practices will be posted in the waiting room.

PATIENT'S INDIVIDUAL RIGHTS

You have the right to review or obtain a copy of your personal health information at any time. You have the right to request that we correct any inaccurate or incomplete information in your records. You also have the right to request a list of instances where we have disclosed your personal health insurance for reasons other than treatment, payment, or other related administrative purposes.

CONCERNS AND COMPLAINTS

If you are concerned that Agape Physical Therapy and Sports Rehabilitation may have violated your privacy rights or if you disagree with any decisions we have made regarding access or disclosures of your personal health information, please contact our business manager at the address listed below.

Agape Physical Therapy and Sports Rehabilitation
12 Newport Drive, Suite A
Forest Hill, Maryland 21050
Phone: 410-838-6808

By signing below, I acknowledge that I was provided the information above.

Signature of Patient/Guardian: _____ Date: _____

Witness: _____ Date: _____



Agape Physical Therapy and Sports Rehabilitation

NEW PATIENT INFORMATION/MEDICAL HISTORY FORM

(Please print neatly)

Patient Name: Age: DOB Sex: M F Height: Weight: Right Hand dominant Left hand dominant

Current Medications-Include Prescription and Over the Counter (include doses/frequency, if known)

List additional on back of page if necessary. If you have a list of your medications, we will gladly make a copy. Therapist initials

Allergies: Emergency Contact(s): Ph: Alt Ph: Rel

Social History: # of people in household Approx. # of steps in house Are you able to drive? YES NO

Medical History:

Please mark with an "X" if you have symptoms of, are currently receiving treatment, or have been treated for, any of the following:

Table with 4 columns: Stroke, Heart Attack, High Blood Pressure, Chronic Respiratory Disease, Cardiovascular Disease, Cancer: Type-When?, Diabetes, Seizures, Dizziness, Visual problems, Other:, Swelling in the arms or legs, Allergic reaction to bee stings, Balance problems, Orthopedic disease. Includes a row for 'Are you currently being treated?'.

What is your primary reason for coming to Physical Therapy? (Chief Complaint)

Date of your injury/date symptoms began:

Is this injury resulting from: Work injury? NO YES Auto accident? NO YES (list date on line above)

Have you been treated for this problem before? NO YES When?

When did you last see the doctor who referred you to physical therapy?

Are you scheduled to return to the doctor for a follow-up visit NO YES When?

For your current injury, list any diagnostic tests, results, and date completed (MRI, X-Ray, EMG, CAT Scan, etc)

Please indicate the level of pain or symptoms that you experience when performing the following activities: Use 1 to 10 scale, 0= No pain whatsoever 10=Worst imaginable pain

Dressing Sleeping Toileting Hobbies Driving Stairs Bathing House Chores Meal Preparations Exercise/Sports Other:

Are you currently working outside the home? NO YES Occupation/type of work

Name of Employer: City/state:

Functions

Limitations/Restrictions

Patient/Guardian Signature: Date

Therapist Reviewed /Initial: Date



Agape Physical Therapy and Sports Rehabilitation

Authorization to Release Medical Records and Personal Information

Patient Name: _____

Date of Birth: _____ Social Security # _____

Email Address: _____

I hereby authorize Agape Physical Therapy and Sports Rehabilitation to disclose all facts and information contained in my medical record to:

_____ List names

_____ List names

_____ List names

Some examples of people you may wish to include are: Spouse/Family members/friends/Attorneys/Doctors

This authorization is valid for one year and can be revoked in writing at any time.

Signature of Patient or Guardian: _____ Date: _____

Print Name: _____

Relationship to Patient, if other than patient: _____

Witness: _____ Date: _____